
Meeting Minutes

Molalla Transportation System Plan (TSP) Update

Technical Advisory Committee (TAC) Meeting #2

November 30, 2017 –1:30 p.m. to 3:00 p.m.

Molalla City Hall – 117 N Molalla, OR 97038

Meeting Organizer: Matt Bell, Consultant Project Manager

Meeting Attendees: Gerald Fisher, Aldo Rodriguez, Dan Huff, *City of Molalla*; Gail Curtis, *Oregon Department of Transportation (ODOT)*; Frank Schoenfeld, *City of Molalla Police Department*; Mike Penunuri, *Molalla River Fire District*; Karen Buehrig, *Clackamas County Transportation and Development*; Matt Bell, Nick Gross, *Kittelson & Associates, Inc.*

Meeting Purpose: The purpose of Technical Advisory Committee (TAC) Meeting #2 was to review and receive feedback on Tech Memo 4: Existing Transportation System and Tech Memo 5: Future Needs Analysis and to outline the project's next steps.

Meeting Summary: TAC members met on Thursday, November 30th at 1:30 p.m. at Molalla City Hall to discuss the Molalla Transportation System Plan (TSP) Update. Matt Bell gave a PowerPoint presentation and led a discussion on Tech Memos 4 and 5. The presentation was followed by a short board exercise where TAC members were encouraged to provide feedback by writing on the boards in order to highlight the transportation system needs of Molalla as well as their personal mobility needs. The meeting materials (i.e. agenda, PowerPoint presentation, and Tech Memos 4 and 5) are available on the project website (www.molallatsp.com). The following provides a summary of action items and discussion topics from the meeting.

Action Items: the following summarizes action items resulting from discussions with the TAC.

- KAI to coordinate with the City on a response to the Molalla Pioneer (local newspaper)
- KAI to update existing pedestrian facility map to include sidewalks on south side of Toliver Road east and west of OR 213.
- KAI to update pedestrian and bicycle needs maps to show “sidewalk needs” and “bike lane needs”.
- KAI to update pedestrian and bicycle needs maps to show paved shoulders outside of Urban Growth Boundary (UGB).
- KAI to discuss tradeoffs of parking and bike lanes at Community Meeting #1
- KAI to coordinate with City on development at Bi-Mart/Dixon Avenue to determine if signal warrants are met with proposed develop.
- KAI to update all maps per board exercise comments.

Discussion Topics: The following provides additional details on the actions items.

1. Project Update
 - a. The project is on schedule. Tasks 1 and 2 are complete and Task 3 will be complete pending additional comments on Tech Memos 4 and 5.
 - i. PMT had opportunity to comment on Tech Memos 4 and 5 prior to TAC/PAC.
2. Tech Memo 4: Existing Transportation System & Tech Memo 5: Future Needs Analysis
 - a. The purpose of Tech Memo 4 is to provide an inventory of existing transportation facilities and services within Molalla and identify potential gaps and deficiencies.
 - i. A majority of the gaps and deficiencies reflect discrepancies between current conditions and the standards set by the City, such as roadway standards in the City's current TSP.
 - b. Tech Memo 5 builds upon Tech Memo 4 in order to identify the future needs of the transportation system within Molalla.
 - i. Public Transit
 1. Currently no park-and-ride service provided in Molalla. Closest park-and-ride service is located in Wilsonville.
 2. Why is Wilsonville park-and-ride relevant to this TSP?
 - a. Need to identify closest park-and-ride service. May be useful as framework as part of recommendations/solutions.
 3. City is looking forward to hearing about new bus shelters and the potential for a park-and-ride within Molalla.
 - a. People currently use the parking lot behind City Hall as a park-and-ride/carpooling area.
 - 4. Important to note HB 2017 funding package and potential increase in funds for public transit.**
 5. The South Clackamas Transit District (SCTD) is also a candidate for TGM funds. Clackamas County may serve a role in HB 2017 funding.
 - a. County is currently working on a coordinated plan. Anything SCTD can do to identify needs will be beneficial to the plan.
 6. The existing transit stops are not very visible.
 - a. The TSP update will identify potential improvements to enhance awareness of the existing public transit system.
 7. Did you look at the need to connect people in Molalla to other places around the County? Also, which routes are the most heavily used?
 - a. Yes, we looked at general access and circulation and have identified potential improvements to the current routes.
 - b. The Clackamas Community College (CCC) fixed-route bus line is the most heavily used SCTD route.
 8. The existing public transit system is based on a flagging system which allows riders to flag the bus down anywhere along the fixed-route. This

type of system seems to work well for most residents, but the lack of dedicated stops may limit awareness of services and may confuse some riders.

ii. Pedestrian System

1. Existing inventory found a large number of arterials and collectors that have sidewalks on one or both sides, but are not continuous. Gaps limit connectivity and deter users from making short distance trips.
2. Also identified a number of existing crosswalks however some have striping that is worn-out. We have identified a number of new crossings as part of Tech Memo 5.
3. There are many benefits to having a buffer between the sidewalk and the roadway. Buffers can create a space for utility poles, mail boxes, etc. Buffers can also help transition driveway grades without interrupting the flow of sidewalk.
 - a. City standards have been updated to address driveway grades/transitions.
- 4. Update maps to show existing pedestrian facility on south side of Toliver Road east and west of OR 213.**
- 5. Update pedestrian needs map to show “sidewalk needs” instead of “sidewalks”.**

iii. Bicycle System

1. Why are you showing sharrows within the Special Transportation Area (STA)?
 - a. The current TSP shows the segment of OR 211 within the STA as a shared roadway.
 - b. Suggest putting new bike lane if right-of-way available.
- 2. Update bicycle needs map to show “bike lane needs” instead of “bike lane”.**
- 3. Update maps to show paved shoulders outside of the UGB.**
4. Suggest bike lanes along Shirley Street east of Cole Avenue and sharrows west of Cole Avenue.
 - a. Parking vs. bike lanes is a good conversation to have at the community meeting.

iv. Motor Vehicle System

1. Many difference between City and County functional classification designations for same roadway facilities.
 - a. Consultant team to revisit issue and as part of solutions.
2. A couple of locations noted for improvements to traffic operations that may trigger signal warrants.
 - a. Consultant team to revisit issue as part of solutions. Two-way left-turn lane southbound at OR213/Toliver Road intersection.

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3. Mathias Road was suggested as a location for a roundabout in the previous TSP.
 - a. There is also a lot of traffic in/out of the gas station across from Mathias Road.
 4. Lancaster Engineering has conducted an initial traffic study that suggest that new signals at the Bi-Mart/Dixon Avenue intersection.

3. Board Exercise

- a. Board exercise is to serve as a dry-run of the upcoming Community Meeting (CM) #1.
 - i. CM #1 to be held on Thursday, December 7, 2017 from 6:30 to 8:30 p.m.
 - ii. It would be helpful to know what the current land-uses are for the upcoming open house.
 - iii. The Buckaroo Park and the park north of Shirley Avenue will be swapping ownership.