Meeting Minutes

Molalla Transportation System Plan (TSP) Update

Project Advisory Committee (PAC) Meeting #1

September 21, 2017 –6:30 p.m. to 8:30 p.m.

Molalla Adult Community Center – 315 Kennel Avenue, Molalla OR

Meeting Organizer: Matt Bell, Consultant Project Manager

Meeting Attendees: Gerald Fisher, Dan Huff, *City of Molalla;* Gail Curtis, *Oregon Department of Transportation (ODOT);* James Bobst, *Pacific Fibre Products;* Mitch Jorgensen, *Molalla Redi-Mix;* Garett Dunn, *Big Meadows HOA;* Keith Swigart, Denise Palumbo, *Molalla City Council;* Lauren Welsh, *CashCo;* Steve Williams, *Clackamas County;* Matt Bell, Nick Gross*, Kittelson & Associates, Inc.;* Matt Hastie*, Angelo Planning Group.*

Meeting Purpose: The purpose of Project Advisory Committee (PAC) Meeting #1 was to introduce PAC members to the project, review and receive feedback on the Tech Memos 1-3, and to outline the projects next steps.

Meeting Summary: PAC members met for the first time on Thursday, September 21st at 6:30 p.m. at the Molalla Adult Community Center to discuss the Molalla Transportation System Plan (TSP) Update. Gerald Fisher, the Molalla Public Works Director and Project Manager for the City introduced the project team and reviewed the Meeting Protocols document. PAC members were asked to provide a brief explanation of their background and experience. The Consultant team, made up of member's from Kittelson and Associates, Inc. (KAI) and Angelo Planning Group (APG) also provided introductions and outlined their roles and responsibilities for the Molalla TSP Update.

Matt Bell, the consultant team project manager, led the PowerPoint presentation covering Tech Memos 1-3 with support provided by Matt Hastie on Tech Memo 1 and Nick Gross on Tech Memo 2A. The meeting materials (i.e. agenda, PowerPoint presentation, and Tech Memos) are available on the project website (www.molallatsp.com). The following provides a summary of action items and discussion topics on the Tech Memos and next steps.

Action Items: the following summarizes action items resulting from discussions with the PAC.

- APG to consider rephrasing the paragraph at the bottom of Phase 33 in Tech Memo 1 so that developers are not "required" to provide carpool parking.

- KAI to follow-up with Steve with Clackamas County to discuss changes to current funding policies and potential future funding options.

Discussion Topics: The following provides additional details on the actions items.

1. Tech Memo 1: Plans and Policy Review – Tech Memo 1 summarizes the existing plans, regulations, and policies that affect the Molalla Transportation System Plan (TSP) Update.
   a. Where in the City's local code do we require preferred parking for people who carpool? No one carpools to or from Molalla.
      i. Page 33 TPR Requirements – "designated employee parking areas in new developments shall provide preferential parking for carpools and van pools." This is a recommendation for major employers in an effort to reduce the number of parking spaces required.
         1. Suggest rephrasing the word "require."
         2. Reminder that TSP Update is looking out 23 years, Molalla could be a major employment center in 2040.
      ii. 90% of the people who live in Molalla leave during the day and work elsewhere.
   b. Will the TSP Update deal with parking?
      i. Parking will not be a focus of the TSP Update, but there may be amendments to parking regulations.
      ii. Parking in Molalla is not as bad as you think, it's a perception argument.
         1. The only people parking in downtown Molalla after 6:00 p.m. are going to a bar or restaurant, nothing else is open.
      iii. How much does a parking plan cost?
         1. Approximately $75k.
         2. A parking plan doesn't mean we are going to add more parking. It may provide better wayfinding, management of time, and/or policies that incentivize employee parking further from retail so that customers can park closer to their destination.
   c. Page 23 states that there will be policies in addressing "other mode," could you expand on that?
      i. This refers to the existing policy in the City's Comprehensive Plan. There will be a rail component to the TSP Update.
      ii. This may also open the conversation of shared-use paths and trails along old rail corridors.
         1. There is a planned rail trail from Canby to OR 211.
   d. Molalla Forest Road is something that this TSP Update will address. There is an inconsistency for the vision and future use of Molalla Forest Road between the City's TSP and Clackamas County's Active Transportation Plan.
      i. The PMT, TAC, and PAC will need to hone in on a decision on how Molalla Forest Road will be addressed.
         1. City Council has gone back and forth on whether a truck route is truly needed.
         2. ODOT will support the city's decision regarding designation of a truck route along Molalla Forest Road; however, they will not pay for it.
      ii. When will we discuss Molalla Forest Road in more detail?

       1. Discussion most relevant for Tech Memos 4-5
  e. It is important to recognize what projects have been constructed and which have not since the 2001 TSP.

2. Tech Memo 2A: TSP Analyses Methodology – Tech Memo 2A outlines the methodology and assumptions that will be used for the existing and future operation analyses as part of the development of the TSP Update.
  a. Question came up during the TAC on how to evaluate an intersection that doesn't exist or may be planned for in the future.
    i. Metro TDM Model
3. Tech Memo B: Goals and Objectives and Evaluations Criteria – Tech Memo 2B presents the goals and objectives that will be used to guide the development of the Molalla TSP Update and serve as the basis for development and evaluating alternatives.
  a. PMT interested in hearing the PAC's opinion and response to goals and objectives. Goals and objectives have been pulled from 2001 TSP with some alterations and updates.
  b. Existing TSP spoke about active transportation modes including walking and biking. Goals and objectives in TSP Update more closely tied to health.
    i. PMT looking for TAC/PAC to flush out goals and objectives as they relate to the community of Molalla.
  c. There seems to be the notion that the consultant team will receive pushback on sidewalks.
    i. Molalla wants more sidewalks and more connections; no one will push back on that. They may question "how" but not "why."
  d. A major constraint to our community is that there is only one grocery store and it is not very convenient to access by walking or biking.
  e. Suggest providing sidewalks on both sides of the street along right-of-way (ROW) constrained corridors.
    i. Put bicycles on smaller streets parallel to arterials and/or corridors – "neighborhood routes."

4. Tech Memo 3: TSP Financial Forecast – Tech Memo 3 documents historical and potential future sources of transportation funding for implementation of Molalla TSP Update.
  a. Gas tax is not something that we can plan on increasing over the next 23 years.
    i. The PMT has not projected gas tax out as a significant revenue source.
  b. Have you accounted for the new revenue sources going to ODOT, the County and the State?
    i. There are a number of new resources that have occurred this year for funding transportation projects.
      1. State Registration fee, bicycle purchase fee, ConnectOregon, etc.
      2. PMT to follow up with Steve at County for further discussion to include in Tech Memo 3.

    c. We don't expect to hear a lot of feedback on Tech Memo 3 but if you do have comments, please provide them to us.

        i. Rather see PAC focus on Tech Memo 2B.

5. General Discussion:

    a. Who do we contact if we have questions or recommendations for the tech memos?

        i. Gerald Fisher (gfisher@cityofmolalla.com) at the City of Molalla and Nick Gross (ngross@kittelson.com) at Kittelson & Associates, Inc.

    b. PMT would like to receive comments no later than Thursday, September 28. If comments are more pressing, please provide them as soon as possible.