

MEETING MINUTES

November 3, 2022

Project# 23021.048

Project Name: Florence Transportation System Plan Update

Meeting Location: Florence Event Center

Subject: Stakeholder Transportation Advisory Committee (STAC) Meeting #1

The purpose of STAC Meeting #1 was to provide an overview of the project and discuss Draft Tech Memo #1: Plans and Policy Framework, Draft Tech Memo #2: Goals, Objectives, and Evaluation Criteria, and Draft Tech Memo #3: Inventory and Existing Conditions Analysis. The meeting included a presentation by the project team, discussion on the draft tech memos, and a general discussion on transportation-related issues within the City.

1. Tech Memo #1: Plans and Policy Review
 - a. This memo provides a summary of State, County, and local planning documents that will influence development of the Florence TSP Update.
 - b. Lane County's Coordinated Transit Plan includes information on Rhody Express.
 - i. The Coordinated Transit Plan is available on the County's website.
 - c. Lane County's TSP includes updates related to the Bicycle Master Plan.
 - i. The Plan identifies Heceta Beach as a potential bike route.
 - d. Lane County's Climate Action Plan includes information on emergency services.
 - e. Lane County's TSP includes policies around the environment that support transportation options.
 - f. The County has census data, equity lens toolkit.
 - g. The Oregon Coastal Bike Route should be reviewed and incorporated into the TSP update.
2. Tech Memo #2: Goals, Objectives, and Evaluation Criteria
 - a. This memo presents goals, objectives, and evaluation criteria that will guide development of the TSP update, including evaluation and prioritization of transportation system improvements.
3. Tech Memo #3: Inventory and Existing Conditions
 - a. This memo presents an inventory and evaluation of existing transportation facilities and services within Florence and identifies potential gaps and deficiencies for future consideration in the planning process.
 - b. Jurisdiction – is everyone on board?

- i. Yes, lots of state, county, and local agency staff are participating in the project, most of whom will be on the Stakeholder Transportation Advisory Committee (STAC).
 - ii. The STAC is a combined committee, consisting of public agency staff, emergency and other transportation service providers, and others.
- c. Gaps and Deficiencies – We would like to learn about new street connections, new sidewalks, and bike lanes.
 - i. Potential alternatives will be addressed in upcoming tech memos.
- d. Funding – does the City have a grant writer?
 - i. Mike does grant writing; otherwise, Lane County Transit and Lane Council of Governments does grant writing.