

Florence TSP Update

		Jul-22				Aug-22					Sep-22				Oct-22					Nov-22				Dec-22			
Monday date	Week #	4	11	18	25	1	8	15	22	29	5	12	19	26	3	10	17	24	31	7	14	21	28	5	12	19	
Task 1	Project Management																										
1.1	STAC Roster																										
1.2	Kick-Off Meeting		Kickoff																								
1.3	PMT Teleconferences (up to 12)							Meeting		Meeting					Meeting			Meeting								Meeting	
1.4	PICP				Draft	Review	Final																				
1.5	Stakeholder Database and Comment Lot								Draft																		Draft
1.6	Project Website				Draft	Review	Revised																Revised				Draft
1.7	Project Fact Sheet				Draft	Review	Final																				Revised
1.8	Refined Project Schedule		Draft	Review	Revised																						
Task 2	Plans and Policy Review																										
2.1	Background Documents				Deliver																						
2.2	Tech Memo #1: Plans and Policy Framework								Draft	Review	Final																
2.3	Analysis Methodology and Assumptions Memorandum								Draft	Review	Final																
2.4	Draft Tech Memo #2: Goals, Objectives, and Evaluation Criteria								Draft	Review	Revised																Final
Task 3	Transportation System Inventory and Existing Conditions																										
3.1	Draft Tech Memo #3: Existing Conditions Inventory and Analysis																										
3.2	STAC Meeting #1																										
3.3	Task 3 Publicity													Draft	Review	Final											
3.4	Open House and Workshop #1																										
3.5	Final Tech Memos #2 and #3																										Final
Task 4	Future Conditions and Alternatives Development and Analysis																										
4.1	Draft Tech Memo #4: Future Land Use and Transportation Conditions																										
4.2	Draft Tech Memo #5: Alternatives Analysis and Funding Program																										
4.3	STAC Meeting #2																										
4.4	Task 4 Publicity																										
4.5	Open House and Workshop #2																										
4.6	Final Tech Memos #4 and #5																										
Task 5	Identification of Preferred and Cost-Constrained Alternatives																										
5.1	Draft Tech Memo #6: Preferred Alternatives																										
5.2	STAC Meeting #3																										
5.3	Task 5 Publicity																										
5.4	Open House and Workshop #3																										
5.5	Joint Planning Commission and City Council Work Session #1																										
5.6	Final Tech Memo #6																										
Task 6	Draft Updated TSP, Implementing Ordinances and Findings																										
6.1	Draft Updated TSP																										
6.2	Draft Implementing Ordinances																										
6.3	Draft Findings																										
6.4	Advertising and Media																										
6.5	Stakeholder Emails																										
6.6	STAC Meeting #4																										
6.7	Adoption Draft Updated TSP, Adoption Draft Implementing Ordinances, and Final Findings																										
6.8	Department of Land Conservation and Development Notice																										
Task 7	Adoption																										
7.1	Joint Planning Commission and City Council Work Session #2																										
7.2	Planning Commission Hearing																										
7.3	City Council Hearing																										
7.4	Final Updated TSP and Final Implementing Ordinances																										
7.5	Public and Stakeholder Involvement and Communications Summary Report																										
7.6	Title VI Report																										
7.7	Project Information Sheet																										

- # Conference Call
- # Consultant Task
- # City/ODOT Task
- # Meeting
- # Week with a Holiday
- # PMT Review

Florence TSP Update

		Jan-23					Feb-23					Mar-23					Apr-23				May-23					Jun	
Monday date	Week #	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	
Task 1	Project Management																										
1.1	STAC Roster																										
1.2	Kick-Off Meeting																										
1.3	PMT Teleconferences (up to 12)		Meeting						Meeting			Meeting					Meeting			Meeting			Meeting				
1.4	PICP																										
1.5	Stakeholder Database and Comment Lot																										
1.6	Project Website				Revised													Revised				Draft					
1.7	Project Fact Sheet																										
1.8	Refined Project Schedule																										
Task 2	Plans and Policy Review																										
2.1	Background Documents																										
2.2	Tech Memo #1: Plans and Policy Framework																										
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2.4	Draft Tech Memo #2: Goals, Objectives, and Evaluation Criteria																										
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3.1	Draft Tech Memo #3: Existing Conditions Inventory and Analysis																										
3.2	STAC Meeting #1																										
3.3	Task 3 Publicity																										
3.4	Open House and Workshop #1																										
3.5	Final Tech Memos #2 and #3																										
Task 4	Future Conditions and Alternatives Development and Analysis																										
4.1	Draft Tech Memo #4: Future Land Use and Transportation Conditions				Draft	Review	Revised																				
4.2	Draft Tech Memo #5: Alternatives Analysis and Funding Program				Draft	Review	Revised																				
4.3	STAC Meeting #2																										
4.4	Task 4 Publicity		Draft	Review	Final																						
4.5	Open House and Workshop #2																										
4.6	Final Tech Memos #4 and #5																										
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5.2	STAC Meeting #3																										
5.3	Task 5 Publicity																										
5.4	Open House and Workshop #3																										
5.5	Joint Planning Commission and City Council Work Session #1																										
5.6	Final Tech Memo #6																										
Task 6	Draft Updated TSP, Implementing Ordinances and Findings																										
6.1	Draft Updated TSP																										
6.2	Draft Implementing Ordinances																										
6.3	Draft Findings																										
6.4	Advertising and Media																										
6.5	Stakeholder Emails																										
6.6	STAC Meeting #4																										
6.7	Adoption Draft Updated TSP, Adoption Draft Implementing Ordinances, and Final																										
6.8	Department of Land Conservation and Development Notice																										
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7.1	Joint Planning Commission and City Council Work Session #2																										
7.2	Planning Commission Hearing																										
7.3	City Council Hearing																										
7.4	Final Updated TSP and Final Implementing Ordinances																										
7.5	Public and Stakeholder Involvement and Communications Summary Report																										
7.6	Title VI Report																										
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		-23	Jul-23					Aug-23					Sep-23				Oct-23				
Monday date	Week #	19	26	3	10	17	24	31	7	14	21	28	4	11	18	25	2	9	16	23	30
Monday date	Week #	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70
Task 1	Project Management																				
1.1	STAC Roster																				
1.2	Kick-Off Meeting																				
1.3	PMT Teleconferences (up to 12)	Meeting				Meeting															
1.4	PICP																				
1.5	Stakeholder Database and Comment Lot	Draft																			
1.6	Project Website																				
1.7	Project Fact Sheet																				
1.8	Refined Project Schedule																				
Task 2	Plans and Policy Review																				
2.1	Background Documents																				
2.2	Tech Memo #1: Plans and Policy Framework																				
2.3	Analysis Methodology and Assumptions Memorandum																				
2.4	Draft Tech Memo #2: Goals, Objectives, and Evaluation Criteria																				
Task 3	Transportation System Inventory and Existing Conditions																				
3.1	Draft Tech Memo #3: Existing Conditions Inventory and Analysis																				
3.2	STAC Meeting #1																				
3.3	Task 3 Publicity																				
3.4	Open House and Workshop #1																				
3.5	Final Tech Memos #2 and #3																				
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4.1	Draft Tech Memo #4: Future Land Use and Transportation Conditions																				
4.2	Draft Tech Memo #5: Alternatives Analysis and Funding Program																				
4.3	STAC Meeting #2																				
4.4	Task 4 Publicity																				
4.5	Open House and Workshop #2																				
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Task 5	Identification of Preferred and Cost-Constrained Alternatives																				
5.1	Draft Tech Memo #6: Preferred Alternatives																				
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5.4	Open House and Workshop #3																				
5.5	Joint Planning Commission and City Council Work Session #1																				
5.6	Final Tech Memo #6																				
Task 6	Draft Updated TSP, Implementing Ordinances and Findings																				
6.1	Draft Updated TSP	Revised																			
6.2	Draft Implementing Ordinances	Revised																			
6.3	Draft Findings	Revised																			
6.4	Advertising and Media																				
6.5	Stakeholder Emails																				
6.6	STAC Meeting #4	Materials	STAC #4	Summary																	
6.7	Adoption Draft Updated TSP, Adoption Draft Implementing Ordinances, and Final					Draft															
6.8	Department of Land Conservation and Development Notice								DLCD Notice												
Task 7	Adoption																				
7.1	Joint Planning Commission and City Council Work Session #2			Materials	Work Session #2	Summary															
7.2	Planning Commission Hearing								Initiation												
7.3	City Council Hearing																				
7.4	Final Updated TSP and Final Implementing Ordinances																				
7.5	Public and Stakeholder Involvement and Communications Summary Report																				
7.6	Title VI Report																				
7.7	Project Information Sheet																				

PC initiation hearing - August 8th
 Submit DLCN notice - August 8th
 PC - 2nd and 4th Thu
 CC - 1st and 3rd Mon
 2nd and 4th Wed - CC Worksession

Sept 12 Sept 25

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